

What have I applied for?

Use this table to help you keep track of what sources of support and assessments you have applied for.

This can be particularly useful to refer back to if you need to get back in touch with professionals – you’ll have all the details of applications to hand as evidence. **An example is shown to help you get started.**

Date applied	Type of support applied for	How? (e.g phone/ letter/email)	Contact details used	Response received and date	Assessment date	Assessment outcome given on	Care plan/ benefit begins on	Review due by
(Example) 20/09/24	Child in Need Assessment	Used template letter by email	social.services@kent.gov.uk	Social worker (name) contacted by (email) on (date) to arrange Child in Need Assessment for (date)	20/10/24	25/10/24	1/12/2024	1/4/2026

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